

CITY OF LEEDS SECTION C.

THE APPOINTMENT OF A VICE-PRINCIPAL,
TRAINING COLLEGE.

INTRODUCTORY NOTE.

In the INVESTIGATION INTO THE SYSTEM UNDER WHICH THE TRAINING COLLEGE IS CONTROLLED AND MANAGED, WITH SPECIAL REFERENCE TO THE RECENT RESIGNATIONS OF MEMBERS OF THE STAFF.

attended both by men and women students there must be a responsible Woman Vice-Principal, the Leeds Education Authority appointed Miss Herriot as Lady Vice-Principal to commence duties on the 1st August, 1913.

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† Regulations for the Appointment of Teachers for Elementary Schools S.n. August 1911.

VICE-PRINCIPAL.

CONDITIONS OF APPOINTMENT.

The City of Leeds Training College provides accommodation for 180 men and 300 women, the whole of whom take a Two Years' Course terminating in an examination for the Elementary School Teachers' Certificate of the Leeds Education Authority.

1. INTRODUCTORY NOTE.

ii. THE CONDITIONS OF APPOINTMENT.

iii. NOTE ON RELATIONSHIP OF VICE-PRINCIPAL TO PRINCIPAL.

The College is residential; the students reside in eight Halls of Residence; each Hall is complete in itself, and provides accommodation for 60 students.

QUALIFICATION OF CANDIDATES.

Candidates for the Lady Vice-Principalship must be graduates of high standing, and should, if possible, have given evidence of capacity for original work. Candidates should hold a Teaching Diploma (if possible), and be able to show other evidence of practical ability as Teachers. It is not proposed to limit the applications to candidates possessing excellence in any specified branch of work.

15TH AUGUST, 1916.

The training SECTION C. is confined to professional work; and it is hoped to secure a Lady Vice-Principal of wide culture, broad experience, and marked organising power, who will take an active part in the social and

INTRODUCTORY NOTE. well as the educational, organisation of the

In the new College buildings accommodation was provided for 480 students - 180 men and 300 women; and in accordance with the[†] Regulation of the Board of Education that in Colleges attended both by men and women students there must be a responsible Woman Vice-Principal, the Leeds Education Authority appointed Miss Mercier as Lady Vice-Principal to commence duties on the 1st August, 1913.

[†] Regulations for the Training of Teachers for Elementary Schools 5.a. August 1911.

CONDITIONS OF APPOINTMENT.

The City of Leeds Training College provides accommodation for 180 men and 300 women, the whole of whom take a Two Years' Course terminating in an Examination for the Elementary School Teachers' Certificate conducted by the Board of Education. The College is residential; the Students reside in eight Halls of Residence; each Hall is complete in itself, and provides accommodation for 60 students.

QUALIFICATION OF CANDIDATES.

Candidates for the Lady Vice-Principalship must be graduates of high standing, and should, if possible, have given evidence of capacity for original work. Candidates should hold a Teaching Diploma (if possible), and be able to show other evidence of practical ability as Teachers. It is not proposed to limit the applications to candidates possessing excellence in any specified branch of work.

(ii) The training is not confined to professional work; and it is hoped to secure a Lady Vice-Principal of wide culture, broad sympathies, ripe experience, and marked organising power, who will take an active part in the social and disciplinary, as well as the educational, organisation of the College. Candidates must state their age.

CONDITIONS OF APPOINTMENT.

(i) A general idea of the duties of the Lady Vice-Principal and of the working arrangement which is to obtain between the Principal and the Lady Vice-Principal is set out in the accompanying schedule of particulars.

(ii) The Lady Vice-Principal will be required to devote her whole time to the duties of the position.

(iii) The engagement may be terminated by three months' notice on either side, dating from the end of any calendar month.

(iv) The Salary offered is at the rate of £500 a year, with house (including rates). The Lady Vice-Principal, however, will furnish the house at her own expense, and be responsible for its lighting and heating, internal maintenance, and the upkeep of the garden.

NOTE - Prospective candidates who desire to visit the College may do so on applying to the Secretary for Education.

SCHEDULE OF PARTICULARS SHOWING DUTIES AND WORKING ARRANGEMENTS.

(i) The administrative and financial work are separated from the educational, social, and disciplinary work of the College.

- (ii) The Secretary for Education is responsible for the administrative and financial work of the College to the Education Committee and the Leeds City Council.
- (iii) The Principal, in the first instance, and secondly the Lady Vice-Principal, are responsible to the Education Committee through the Secretary for Education for the educational, social, and disciplinary work of the College.
- (iv) The responsibility for the educational, social, and disciplinary organisation of the College as a whole is vested in the Principal. The Lady Vice-Principal will have general responsibility under him for the Women Lecturers, Tutors, and Students in their studies, social life, and discipline; she will be expected to act to all intents and purposes in regard to all matters affecting the Women Lecturers, Tutors, and Students as if in charge of a Women's College, with a veto resting in the Principal, from whom she has a right of appeal to the Committee through the Secretary for Education.
- (v) The Lady Vice-Principal will be consulted in respect of all appointments to the College Staff, and will be present with the Principal at meetings of the Staffing Committee when such appointments are under consideration.
- (vi) The Lady Vice-Principal will report on the work of the Women Lecturing and Tutorial Staff and on the work and organisation of the Women's Side, and make recommendations thereon, through the Principal, to the Secretary for Education.
- (vii) The Lady Vice-Principal will control the staff of Women Lecturers and Tutors for the Principal, who will deal with the Women Lecturers and Tutors through the Vice-Principal in order that the high position of responsibility of the Vice-Principal intended by the Education Committee may be maintained, and the Lecturers or Tutors at the Women's Halls of Residence will in the same way be responsible to the Vice-Principal.

- (viii) The Lady Vice-Principal will be responsible for the preparation of the Courses of Study for the Women Students. These, however, will be finally settled in consultation with the Principal previous to their submission to the Education Committee through the Secretary for Education.
- (ix) The time-table with the allocation of time, and the allocation of Lecturers and Tutors to subjects and to classes, will be decided by the Principal, in consultation as regards the Women's Side with the Lady Vice-Principal.
- (x) Staff Meetings and Sectional Staff Meetings and College Meetings will be regularly called by the Principal in consultation with the Lady Vice-Principal.
- (xi) The social and disciplinary organisation of the College work, as regards Women Lecturers, Tutors, and Students, will be controlled by the Lady Vice-Principal, who will submit all proposals for approval to the Principal, and through him to the Education Committee. The general arrangement of social activities also should be submitted at the beginning of each Term.
- (xii) All Sports Clubs and Games Clubs on the Women's Side of the College will in the same way be under the supervision and control of the Lady Vice-Principal.

NOTE - This schedule is open to revision in the light of experience.

NOTE - RELATION OF VICE-PRINCIPAL TO PRINCIPAL.

While large responsibilities devolved on the Vice-Principal, it was clearly indicated that the Vice-Principal would work in co-operation with the Principal with whom a veto would lie. The working conditions were in no way rigid;

and, as indicated in the note at the end, the Local Education Authority were prepared to consider sympathetically any proposal for modification that seemed desirable in the light of experience.

No suggestion for modification of the working conditions has been made.

SECTION C.

THE APPOINTMENT OF A
VICE-PRINCIPAL.

- I. INTRODUCTORY NOTE.
 - II. THE CONDITIONS OF APPOINTMENT.
 - III. SCOPE OF RELATIONSHIP OF VICE-PRINCIPAL TO PRINCIPAL.
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15TH AUGUST, 1914.